

# **The Fletcher School**

## **Lower School Counselor**

The Fletcher School is a non-profit, independent school offering a comprehensive educational program designed to build the academic, social and emotional competence of students with specific learning disabilities and/or ADHD. The program enables students in grades K-12 to experience success and embrace their unique talents. The Fletcher School program offers a student to teacher ratio of six to one (6:1) and is based on the principles of the Orton-Gillingham approach to teaching reading, writing, spelling, math, and all subject areas as part of a total language system. Instruction is sequential, cumulative, and repetitious in order to achieve mastery and ensure success for the student.

### **Job Summary**

The Lower School Counselor supports the social, emotional and academic needs of students by offering services in a developmentally appropriate manner. The Counselor adapts the programming of services to meet the changing needs of the student population. The Lower School Counselor works under the direction of the Division Head and is a full-time, exempt employee. This position is eligible for full benefits.

### **Primary Duties and Responsibilities**

The Lower School Counselor will:

- Actively support the mission of The Fletcher School in the execution of his/her role and responsibilities.
- Work in collaboration with teachers, administration, parents and outside resources to support student needs.
- Provide classroom guidance and assist teachers and administrators in establishing appropriate behavior management protocols.
- Educate students about self-awareness and self-esteem, problem-solving and conflict resolution skills, making friends and avoiding bullying behavior, and understanding their learning uniqueness.
- Provide individual, small group and crisis counseling as appropriate.
- Provide parent support and assist families with referrals to community resources.
- Work in collaboration with the Middle and Upper School Counselors to establish a comprehensive counseling program for the School.

### **Qualifications**

- Master's degree in counseling, psychology, or social work
- Experience in an educational setting; private school preferred
- 3 to 5 years' experience with elementary age students preferred

- Experience working with students with specific learning disabilities and/or ADHD preferred
- Excellent written and oral communication skills
- Comfortable with technology

## **General Requirements**

- A criminal history background check is required of all employees.
- A drug test is required of all employees.
- Federal law requires all employers to verify the identity and employment eligibility of all persons hired to work in the United States. The Fletcher School participates in the E-Verify program.
- References will be required; transcripts may be required.

The Fletcher School is an equal opportunity employer. In accordance with all applicable state and federal laws and regulations, the School considers applications for employment without regard to race color, age, sex, national origin, religion, creed, handicap or disability.